

Public Document Pack



**Service Director – Legal, Governance and
Commissioning**

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Monday 7 June 2021

Notice of Meeting

Dear Member

Overview and Scrutiny Management Committee

The **Overview and Scrutiny Management Committee** will meet in a **Virtual Meeting - online** at **2.00 pm** on **Tuesday 15 June 2021**.

This meeting will be live webcast. To access the webcast please go to the Council's website at the time of the meeting and follow the instructions on the page.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft", on a light-colored background.

Julie Muscroft

Service Director – Legal, Governance and Commissioning

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

The Overview and Scrutiny Management Committee members are:-

Member

Councillor Elizabeth Smaje (Chair)

Councillor Andrew Cooper

Councillor Andrew Marchington

Councillor Harpreet Uppal

Councillor Habiban Zaman

Agenda

Reports or Explanatory Notes Attached

Pages

1: Membership of Committee

To receive apologies for absence of Members who are unable to attend the meeting.

2: Minutes of Previous Meeting

1 - 4

To approve the minutes of the meeting of the Committee held on 15th April 2021.

3: Interests

5 - 6

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

4: Admission of the Public

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

5: Deputations/Petitions

The Committee will receive any petitions and hear any deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10 (2), Members of the Public should provide at least 24 hours' notice of presenting a deputation.

6: Public Question Time

The meeting will hear any questions from the general public.

Questions should be emailed to executive.governance@kirklees.gov.uk by no later than 10.00 a.m. on 14th June 2021.

7: Inclusion Commission - Update

7 - 14

The Committee will consider a report which provides an update on the work undertaken by the Shadow Kirklees Inclusion Commission (SKIC) to lay the groundwork for the formation of the formal Kirklees Inclusion Commission.

Contact:
Kate McNicholas,
Head of Policy, Partnerships and Corporate Planning

8: Development of Inclusive Communities Framework

The Committee will receive a presentation which will share some early thoughts in respect of the development of an Inclusive Communities Framework. This approach aims to build on the experiences of the pandemic and reflect the shift in thinking from cohesion to a broader inclusion agenda.

Contact:
Jill Greenfield, Service Director – Customer and Communities
Jo Richmond, Head of Communities

9: Re-appointment of Co-optees for 2021/22

15 - 18

The Committee is asked to consider the allocation of co-optees to the Scrutiny Panels, for the 2021/22 municipal year.

Contact:
Sheila Dykes,
Principal Governance and Democratic Engagement Officer

10: Re-establishment of Ad Hoc Scrutiny Panel - Residential Housing Stock Health and Safety Compliance 19 - 22

The Committee is asked to consider the re-establishment of the Ad Hoc Scrutiny Panel in respect of Residential Housing Stock – Health and Safety Compliance.

Contact:
Sheila Dykes,
Principal Governance and Democratic Engagement Officer

11: Work Programme 2021-22

To give consideration to the Committee's Work Programme for 2021/22.

Date of next meeting: 3rd August 2021.

Contact: Sheila Dykes,
Principal Governance and Democratic Engagement Officer

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Contact Officer: Sheila Dykes

KIRKLEES COUNCIL

OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

Thursday 15th April 2021

Present: Councillor Elizabeth Smaje (Chair)
Councillor Andrew Cooper
Councillor Harpreet Uppal
Councillor Habiban Zaman
Councillor Andrew Marchington

129 Membership of Committee

All Members of the Committee were in attendance.

130 Minutes of Previous Meeting

The Chair provided an update in relation to the Annual Update in respect of Flood Risk (Minute 125):

- The Highways Team had confirmed that the priority gritting routes had been used as a template for the new rounds for gullies to be cleared on a cyclical basis.
- All other gullies were cleared on a reactive basis, as and when requested, with requests generally being generated through ROSS or Councillor Enquiries.
- The response time was normally 15 working days, but bad storms could create a backlog. Customers were not normally updated on requests regarding blocked gullies.
- The team often received requests for blocked gullies due to customers seeing standing water and not realising that this was associated with the design of a gully as they have a silt trap.

131 Interests

No interests were declared.

132 Admission of the Public

All items were considered in public session.

133 Deputations/Petitions

No deputations or petitions were received.

134 Place Based Working Group - Final Report

The final report of the Working Group on Place Based Working was presented for the Committee's consideration.

The Chair of the Working Group, Councillor Uppal, introduced the report. She thanked all the Members of the Working Group for their contribution to its work and thanked the Governance Officers for their assistance. She explained that:

- The Working Group had been established further to a meeting of the Overview and Scrutiny Management Committee in September 2019, with the membership drawn from the Corporate, and Economy and Neighbourhoods Scrutiny Panels.
- The main objectives had been to review the development of the revised approach to place based working in Kirklees and to examine how it would become embedded within the organisation and across its partners.
- The Group had met on number of occasions between September 2019 and March 2021, gathering evidence from Council officers, the Place Partnership Leads, third sector leaders and community anchor representatives, and had produced a final report which included a number of recommendations.
- The clear conclusion was that place based working was the right approach to take; doing more to engage citizens in their place, encouraging pride in their local area and ensuring their ideas were put into practice. Also, that Councillors, as representatives of local people, should be fully engaged with this work.
- A number of excellent approaches had been utilised. The Place Standard Tool was a good way of engaging with citizens by going to where they were and the community anchor approach had proved to have a number of real benefits. The Council had worked very closely with the voluntary and community sectors during the pandemic and this had allowed measures to be implemented quickly during a challenging time. It was believed that this approach should continue.
- The response in respect of the Place Partnership model had been more mixed. There were benefits but it was considered that some work was needed in relation to its aims and objectives, ensuring buy-in, and how decisions were made on themes and budget allocation.
- Cultural change would be needed to ensure that the place based working approach became embedded across the organisation and the key outcomes were achieved.
- Excellent engagement had taken place but there was a need to take the key priorities from residents and ensure that they were followed up and that the necessary resources were available to do so. Buy-in was needed from all departments particularly where there may be a mismatch between the community priorities and the corporate priorities.
- Geography was an issue that had been discussed on a number of occasions, particularly in relation to the Place Partnerships. It was considered that there was a need to understand the basis for certain wards being brought together; there was a difference between administrative boundaries and the need to identify places to reflect how citizens saw them. Some Councillors had identified local transport infrastructure as one of the key issues that should be considered.
- It was considered that there should be systemic engagement with the Town and Parish Councils.
- The structure and process for making decisions at Huddersfield level had also been discussed.

Overview and Scrutiny Management Committee - 15 April 2021

- The additional £30,000 Covid-related budget for Ward Councillors had been welcomed. It had been fast and responsive to particular needs in an area and consideration should be given to retaining this initiative.
- There was a need to ensure that resources were set aside for implementation after Place Standard work had been undertaken, with clear timescales.
- The 'community anchor' approach had facilitated multi-agency teams working in community buildings. This was considered to be a good way of making sure that place was a key priority and could also help key officers better understand place.
- The 'community anchor' approach should be extended and should also include smaller voluntary and community sector partners to widen representation.

Questions and comments were invited from Committee Members and the following key issues were raised during discussion:

- There was a potential issue with the resources and capacity of Town and Parish Councils which could be a challenge in increasing engagement. Consideration should be given to what could be done to help them build their capacity and thus increase their ability to be more effective partners.
- The £30,000 Covid related budget had been really useful; the flexibility allowed it to be used in innovative ways and its continuation, in some form, would be welcomed.
- The chosen geographies appeared arbitrary and some wards shared no sense of place; this needed to be addressed.
- There was concern about the flexibility and timescales for the Place Partnerships funding in respect of mental health and domestic abuse.
- In terms of measuring the effectiveness of the place based working model, further to the submission of the Working Group's final report; the Strategic Director – Corporate Strategy, Commissioning and Public Health was the lead officer and the Cabinet Member was Councillor Cathy Scott. The report included an Action Plan for the key recommendations and it was proposed that continued monitoring be undertaken by this Committee and that it be submitted to Cabinet.
- The issues of geography and boundaries were complex and it was noted that a lot of areas did not have a Town or Parish Council.

The Chair concluded by welcoming this excellent report which helped to emphasise both the importance of Councillors being at the centre and that if people were asked what their priorities were the results needed to be disseminated upwards and acted upon.

RESOLVED –

(1) That everyone involved in the production of the Working Group's final report be thanked for their input.

(2) That the report be sent to the relevant Cabinet Member for comment, with a request that the Action Plan be completed, for submission to a future meeting of the Overview and Scrutiny Management Committee, and that consideration be given to how Cabinet might take the recommendations forward.

135 Work Programme 2020/21

As this was the last meeting of the municipal year the Chair expressed her thanks to all Members for their contribution during the last year.

Members were invited to put forward any suggested issues for inclusion in the Work Programme for 2021/22 by contacting the Chair or the Governance Team.

KIRKLEES COUNCIL			
COUNCIL/CABINET/COMMITTEE MEETINGS ETC			
DECLARATION OF INTERESTS			
Overview & Scrutiny Management Committee			
Name of Councillor			
Item in which you have an interest	Type of interest (eg a disclosable pecuniary interest or an "Other Interest")	Does the nature of the interest require you to withdraw from the meeting while the item in which you have an interest is under consideration? [Y/N]	Brief description of your interest

Signed: Dated:

NOTES

Disclosable Pecuniary Interests

If you have any of the following pecuniary interests, they are your disclosable pecuniary interests under the new national rules. Any reference to spouse or civil partner includes any person with whom you are living as husband or wife, or as if they were your civil partner.

Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner, undertakes.

Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses.

Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority -

- under which goods or services are to be provided or works are to be executed; and
- which has not been fully discharged.

Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.

Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.

Any tenancy where (to your knowledge) - the landlord is your council or authority; and the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.

Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -

- (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
- (b) either -

the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or

if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.



Overview and Scrutiny Management Committee

15 June 2021

Kirklees Inclusion Commission: progress report

Purpose of report: To provide an update on the work undertaken by the Shadow Kirklees Inclusion Commission (SKIC) to lay the groundwork for the formation of the formal Kirklees Inclusion Commission.

Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	Not applicable
Key Decision - Is it in the <u>Council's Forward Plan</u> (key decisions and private reports)?	Not applicable
The Decision - Is it eligible for call in by Scrutiny?	Not applicable
Date signed off by <u>Strategic Director</u> & name	Rachel Spencer-Henshall – 1 June 2021
Is it also signed off by the Service Director for Finance?	Not applicable
Is it also signed off by the Service Director for Legal Governance and Commissioning?	Not applicable
Cabinet member portfolio	Cllr Pandor

Electoral wards affected: all

Ward councillors consulted: indirectly via Council discussion October 2020. Leading Members discussion in February 2021. Shadow Commission communication to all members in advance of and after the first SKIC meeting to provide an opportunity for input via Shadow Commission members.

Public or private: public

Has GDPR been considered? Yes

1. Summary

This report provides an update on progress since Cabinet agreed and Council endorsed the formation of an Inequalities Commission (since renamed Inclusion Commission) in October 2020. It sets out progress to date by the Shadow Kirklees Inclusion Commission and identifies next steps.

2. Information required to take a decision

2.1 In October 2020, Cabinet approved and Council endorsed the formation of a member-led Inequalities Commission that will work closely with partners and communities to make recommendations and instigate action, focus on a better understanding of the issues faced, and take forward clear actions to advance equality in Kirklees.

2.2 The Cabinet and Council papers set out some key principles for the formation of the Commission:

a) Purpose of the commission:

- Hear the voices of those with experience of inequalities and those representing organisations that have influence within the system in Kirklees
- Hear progress reports at the quarterly meetings and make recommendations for action
- Hold the system to account
- Influence at a local, regional and national level to address issues outside of the Local Authority's direct control.
- Gain insight and understanding, bring together buy in and support, and drive action

b) Areas of focus

Some potential areas of focus are included (housing, health, education, skills and employment, people, and tackling poverty). These are only examples, the final choice rests with the formal Commission. Under each of these themes, the formal Commission will consider the impact of the following statutorily protected characteristics:

- Age
- Disability
- Gender reassignment
- Marriage and civil partnership
- Pregnancy and maternity
- Race including colour, nationality, ethnic or national origin
- Religion or belief
- Sex
- Sexual orientation.

Alongside these, the Commission will also be considering socio-economic status and/or class

c) Membership and frequency

- Cross-party and member-led
- The Commission will call for the views of subject matter experts, people representing organisations that have influence within the system in Kirklees, and people with experience of inequalities to identify risks, issues and opportunities.
- Meeting four times in the year to provide oversight and challenge to findings and actions produced by the various strands of enquiry across the Commission.
- Initial timeframe for the Commission is 12 months, with an evaluation of progress against identified actions after 18 months.

2.3 The importance of this work, in both setting a long-term course to make generational change, and a lead role in driving the economic and social recovery of Kirklees in a way that puts inclusion at its heart, remains critical. The ongoing impact of the pandemic means that there has not been organisational or leadership capacity to instigate a first meeting of the Commission at the beginning of 2021, as originally planned.

2.4 Following discussion with Leading Members in February 2021 it was agreed that a Shadow Kirklees Inclusion Commission (SKIC) would be formed to be charged with overseeing the preparations for the launch of the Commission in Summer 2021.

2.5 The terms of reference for the SKIC are attached as an appendix – its broad areas of responsibility are to confirm:

- Terms of reference, mission statement and name of the Commission.
- The potential to involve independent experts.
- Engagement methodologies including drawing together key partners to be involved when the Commission formally meets.
- Development and confirmation of deep dive topic areas, drawing on intelligence including the Director of Public Health's report (DPH report) into health and inequalities, further analysis of inequalities in Kirklees, and the Shadow Commissioner's own knowledge of what issues are important to people living and working in Kirklees.
- Success measures.
- The ways in which the Commission models a strong approach to inclusion.

2.6 The Shadow Commission members agreed Cllr Pinnock as the Chair. The members of the SKIC are:

- Cllr Pinnock - Labour
- Cllr Taylor - Conservative
- Cllr Greaves - Independents
- Cllr Munro – Liberal Democrat
- Cllr Lee-Richards - Green

2.7 The SKIC met for the first time in March. It subsequently paused its activity during the lead up to the elections to accommodate councillor commitments and has subsequently had two further meetings. It is due to complete its work by the end of June 2021.

2.8 To date SKIC has:

- Agreed its own terms of reference and draft work programme
- Received intelligence via the [Director of Public Health's report into health and inequalities](#)
- Considered options for an operating model for the Commission including stakeholder engagement
- Considered areas of focus for the Commission

2.9 The SKIC will be considering evaluation and success measures and the refinement of the operating model at its meeting on 16 June, and finally plans for the formal Commission start at the end of June.

2.10 To date the Shadow Commission has recommended:

- An operating model that focuses on collaborative working, engagement with people and groups not usually reached, in ways that are flexible and varied, and deliver within the timescales, utilising language that is engaging rather than disenfranchising.
- To maximise links to existing partner activity on tackling inequalities and work with those groups and organisations that are part of the system that needs to change.
- As an alternative to a single independent expert, the option of a number of co-optees to the Commission should be developed further.
- Additional input from partners into the selection of the areas of focus.
- A direction on topics that require further intelligence and analysis.

2.11 The Shadow Commission's final recommendations will be reported to Leading Members, and ultimately the formal Kirklees Inclusion Commission to inform its formation.

3. Implications for the Council

3.1 Working with People

The SKIC has drawn on intelligence from engagement with communities in forming its recommendations regarding the areas of focus for the formal Commission, including the knowledge of the elected members about what issues are important to the people of Kirklees.

The model proposed for the operation of the formal Commission includes drawing on engagement to date and active additional engagement with communities, including those with direct experience of the inequalities faced by people living and working in Kirklees.

3.2 Working with Partners

Given the remit of the formal Commission to make recommendations that tackle inequalities across the system in Kirklees, it is the view of shadow commissioners that

partner engagement is essential. Partners have been engaged in the planning for the formation of the formal Commission, and the operating model recommended by the Shadow Commission includes actively involving partners in the formal Commission's operation.

3.3 Place Based Working

Inequalities in Kirklees are experienced differently in different places and deprivation often has a place-based dimension. The formal Commission will draw on place-based intelligence and take account of the differences (and similarities) between the diverse places of Kirklees as it goes about its work and makes recommendations.

3.4 Climate Change and Air Quality

Opportunities to ensure a join up across the Inclusion Commission and the Climate Commission also being formed are being explored by officers.

3.5 Improving outcomes for children

The formal Commission will receive intelligence which takes a life course approach, identifying the issues faced by people at all stages of their life and reflecting the fact that inequalities faced at an early age can often have ongoing impacts throughout a person's lifetime. These factors will be taken into account in the work of the Commission and its final recommendations.

3.6 Other (e.g. Legal/Financial or Human Resources) Consultees and their opinions

Additional staff capacity is being recruited to support the formal Inclusion Commission and the Council's wider programme to tackle inequalities. This includes:

- Head of Inclusion
- Project management support
- Intelligence analysts (joint recruitment with the University of Huddersfield)

Communications on the work of the Shadow Commission have been shared with partners and all councillors. Plans for communication around the launch and delivery of the formal Inclusion Commission are currently being worked up for consideration by the Shadow Commission.

Resources have been identified from Council reserves to support the delivery of the Inclusion Commission and the priority actions identified by Cabinet in October 2020.

An integrated impact assessment is being developed for both the Inclusion Commission and the priority actions identified by Cabinet.

4. Next steps and timelines

SKIC will be considering evaluation and success measures and the revised operating model (including the potential for co-optees) at their meeting on 16 June, and finally plans for the formal Commission start later the same month.

The anticipated start date for the formal Commission is July 2021.

OSMC members may wish to consider how they would like connections between the work of the Inclusion Commission and the various and scrutiny panels to operate.

5. Officer recommendations and reasons

To note the work to date of the Shadow Kirklees Inclusion Commission.

6. Cabinet Portfolio Holder's recommendations

To commend the work of the Shadow Kirklees Inclusion Commission to date, and welcome further inputs in the formation of the formal Kirklees Inclusion Commission.

7. Contact officer

Kate McNicholas, Head of Policy, Partnerships and Corporate Planning
Kate.mcnicholas@kirklees.gov.uk / 01484 221000 ext. 72957

8. Background Papers and History of Decisions

[Cabinet report: 20 October 2020](#)

[Council report: 21 October 2020](#)

9. Service Director responsible

Naz Parkar, Service Director: Homes and Neighbourhoods

Appendix

Final Terms of Reference – Shadow Kirklees Inclusion Commission

1. Shadow Commission role and responsibilities

The Shadow Commission will confirm:

- Terms of reference and mission statement for Kirklees Inclusion Commission.
- The potential to involve independent advisors.
- Engagement methodologies including drawing together key partners to be involved when the commission formally meets.
- Development and confirmation of deep dive topic areas, drawing on intelligence including the DPH's report into health and inequalities and broader data on other inequalities experienced in Kirklees.
- Success measures.
- The ways in which the commission models a strong approach to inclusion.

The Shadow Commission may also be involved in the recruitment to the Head of Inclusion post.

Shadow Commissioners will liaise with their political groups and group leaders in the development of their work and recommendations.

Shadow Commissioners will play an important part in publicly championing the Commission's work.

On conclusion of their work, the Shadow Commissioners will reflect on their roles as Commissioners and provide a record of their actions and lessons learned in the exercise of their functions.

2. Principles and Values of the Shadow Commission:

The Shadow Commission will be guided by a set of principles which will apply to the individuals and to the collective. Learning from other Commissions/Panels, the guiding set of principles and values that all Shadow Commissioners are asked to sign up to are:

- Evidence-based and outcomes focused¹
- Listening and person-centred²

¹ Basing recommendations on robust data and intelligence, and making proposals and recommendations that deliver the outcomes agreed by Shadow Commission.

² Keeping people, their lives and potential, at the centre of their work, speaking up and amplifying the voices of those who are not often heard.

- Collaborative³.

3. Membership

Five councillors (representing all main political parties on the Council and independents)

4. Chair

Members of the Shadow Commission will agree their own chairing arrangements. On this basis, Cllr Pinnock has been agreed as Chair of the Shadow Commission.

5. Attendance / Substitution / Frequency / Duration

- Members should attend as many meetings as possible, and where unable to attend should submit their apologies in advance of the meeting.
- Each member should aim to identify a nominated substitute to allow continuity between meetings.
- Two consecutive incidents of non-attendance without justification and/or substitution creates the potential for the Chair to remove the member from the Shadow Commission.
- The Shadow Commission will meet approximately twice a month.
- The Shadow Commission will run from March 21 to the inception of the formal Kirklees Inclusion Commission in Summer 2021.

6. Support

The Shadow Commission will receive dedicated officer support from Council officers as part of planning and delivering its work.

³ Every attempt should be made to reach a consensus. Where this is not possible an approach will need to be agreed to manage such instances.

Name of meeting: Overview and Scrutiny Management Committee

Date: 15 June 2021

Title of report: Appointment of Co-optees

To consider the allocation of Scrutiny Co-optees for the 2021/22 municipal year.

Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	Not applicable
Key Decision - Is it in the <u>Council's Forward Plan (key decisions and private reports)</u>?	Not applicable
The Decision - Is it eligible for call in by Scrutiny?	Not applicable
Date signed off by <u>Strategic Director</u> & name	Not applicable
Is it also signed off by the Service Director for Finance?	Not applicable
Is it also signed off by the Service Director for Legal Governance and Commissioning?	Samantha Lawton, Head of Governance 1/6/21
Cabinet member portfolio	

Electoral wards affected: All

Ward councillors consulted: Not applicable.

Public or private: Public Report

Has GDPR been considered? Yes.

1. Summary

- 1.1 At the beginning of each municipal year the Overview and Scrutiny Management Committee is required to re-appoint the voluntary and statutory co-optees and allocate them to Panels or the Co-optee Pool.
- 1.2 Voluntary co-optees generally serve a maximum term of four years. Statutory co-optees are nominated by the Diocese or apply in their role as a school governor. Where a co-optee is not involved in any work for a year, then that year does not count towards their service.

2. Information required to take a decision

- 2.1 At the start of the municipal year 2020/21 there were a total of nine co-optees involved in scrutiny.
- 2.2 No co-optees have resigned during the last twelve months.
- 2.3 A recruitment exercise had been planned for late Spring 2020. However, the COVID-19 pandemic and associated pressures have meant that it has not been possible to undertake this process to date. The recruitment will now take place during the Autumn of 2021.
- 2.4 Councillor Liz Smaje, the Chair of OSMC has proposed that the existing co-optees should again be invited to extend their term for a further year (2021/22). The current co-optees in the table below have agreed to do so. Eilidh Ogden has stepped down from the Economy and Neighbourhoods Panel.
- 2.5 The table at paragraph 2.7 sets out the current co-optees and the proposed allocations for the 2020/21 municipal year which are currently unchanged from 2020/21.
- 2.6 If Members reach a view that allocations should be changed they are asked to give consideration to retaining the allocations for the Health and Adult Social Care Scrutiny Panel. Continuity is particularly important for this Panel and, wherever possible, the aim is to try and carry forward the knowledge gained by co-optees in the complex area of health and adult social care.

2.7

Name	Allocation in 2020/21	Proposed Allocation in 2021/22
Linda Summers	Corporate	Children's Scrutiny Panel Ad Hoc Scrutiny Panel – Residential Housing Stock Health and Safety Compliance
Dale O'Neill	Children's Scrutiny Panel	Children's Scrutiny Panel
Toni Bromley	Children's Scrutiny Panel	Children's Scrutiny Panel
David Rigby	Health and Adult Social Care Scrutiny Panel	Health and Adults Social Care Scrutiny Panel
Lynne Keady	Health and Adult Social Care Scrutiny Panel	Health and Adult Social Care Scrutiny Panel

Andrew Bird	Economy and Neighbourhoods Scrutiny Panel	Economy and Neighbourhoods Scrutiny Panel
Chris Friend	Economy and Neighbourhoods Scrutiny Panel	Economy and Neighbourhoods Scrutiny Panel
Philip Chaloner	Corporate Scrutiny Panel	Corporate Scrutiny Panel

3. **Implications for the Council**

There are no specific implications for the Council at this point.

4. **Consultees and their opinions**

No consultation was appropriate in respect of the contents of this report.

5. **Next steps and timelines**

Subject to the decision of the Committee, the co-optees will be advised of their allocated Panel and the relevant Governance support officer.

6. **Officer recommendations and reasons**

- 6.1 That the Management Committee agree the allocation of co-optees for the 2021/22 municipal year
- 6.2 That the serving co-optees be thanked for their continued commitment and contribution to the work of Scrutiny in Kirklees.
- 6.3 That Eilidh Ogden be thanked for her contribution to the Economy and Neighbourhoods Scrutiny Panel over the last two years.

7. **Cabinet Portfolio Holder's recommendations**

Not applicable.

8. **Contact officer**

Sheila Dykes, Principal Governance and Engagement Officer
Tel 01484 221000
Email: sheila.dykes@kirklees.gov.uk

9. **Service Director responsible**

Julie Muscroft, Service Director, Legal, Governance and Commissioning

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Name of meeting: Overview and Scrutiny Management Committee

Date: 15 June 2021

Title of report: Request to re-establish Ad Hoc Scrutiny Panel

To consider a request to re-establish the Ad Hoc Scrutiny Panel in respect of Residential Housing Stock – Health and Safety Compliance.

Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	Not applicable
Key Decision - Is it in the <u>Council's Forward Plan (key decisions and private reports)</u>?	Not applicable
The Decision - Is it eligible for call in by Scrutiny?	Not applicable
Date signed off by <u>Strategic Director</u> & name	David Shepherd 28.5.21
Is it also signed off by the Service Director for Finance?	Not applicable
Is it also signed off by the Service Director for Legal Governance and Commissioning?	Samantha Lawton, Head of Governance 1.6.21
Cabinet member portfolio	Housing and Democracy/Regeneration

Electoral wards affected: All

Ward councillors consulted: Not applicable.

Public or private: Public Report

Has GDPR been considered? Yes. The report does not include any personal data that identifies a living individual.

1. Summary

- 1.1 At the meeting on 8th March 2021, the Overview and Scrutiny Management Committee agreed to establish an Ad Hoc Scrutiny Panel to scrutinise health and safety compliance for the Authority's residential housing stock, with the Terms of Reference set out in paragraph 2.2 below.
- 1.2 The Committee is asked to re-establish this Ad Hoc Scrutiny Panel for the 2021/22 municipal year on the basis of a 1:1:1:1 ratio, together with a co-opted member and an independent specialist advisor.

2. Information required to take a decision

- 2.1 The Chair of Scrutiny and the Chair of the Economy and Neighbourhoods Scrutiny Panel were briefed by the Strategic Director – Growth and Regeneration and the Service Director for Homes and Neighbourhoods, in February 2021, in relation to consultation with the tenants of a number of high-rise residential blocks in respect of works to address fire safety issues, but also in relation to the wider implications of the Social Housing White Paper: The Charter for Social Housing Residents, the Fire Safety Bill 2019-21 and the Draft Building Safety Bill.
- 2.2 Further to this briefing it was agreed that scrutiny of the Authority's health and safety compliance for its residential housing stock should take place.
- 2.2 The agreed terms of reference are as set out below:

The Ad Hoc Scrutiny Panel will consider the Council's policies, procedures and arrangements for managing the health and safety of its tenants and its residential property portfolio, with a particular focus on high rise and multiple occupancy blocks.

The Panel will give consideration to:

- How the health and safety regime adopted by the Authority supports compliance with regulatory standards and puts appropriate risk mitigation strategies in place to ensure the health and safety of tenants.
- The six compliance areas: Fire; Gas; Electrical; Asbestos; Legionella; and LOLER (lifts) and the steps being taken to keep tenants safe.
- The impacts of the Social Housing White Paper, Draft Building Safety Bill and Fire Safety Bill 2019-21 for tenants.
- Progress in relation to the Ad Hoc Scrutiny Panel in respect of the Future Arrangements for the Council's Residential Housing Stock's recommendation that an Assurance Board be established focussing on housing compliance.
- Feedback from the Regulator and how that is being progressed.
- Governance and ensuring that a sustainable and adaptable system is in place to ensure that safety is embedded for the future.
- Engagement with, and provision of information for, tenants on health, safety and compliance issues.

3. Implications for the Council

There are no specific implications for the Council at this point.

4. Consultees and their opinions

No consultation was appropriate in respect of the contents of this report.

5. Next steps and timelines

- 5.1 A schedule of meetings will be set up from mid June onwards.
- 5.2 Regular progress reports will be provided to the Overview and Scrutiny Management Committee.
- 5.3 Following consideration of all the evidence presented, the Ad Hoc Panel will produce a findings report, including recommendations, which will be considered by the Overview and Scrutiny Management Committee prior to submission to Cabinet.

6. Officer recommendations and reasons

- 6.1 That the Ad Hoc Scrutiny Panel be re-established with the Terms of Reference and membership details set out in this report.

7. Cabinet Portfolio Holder's recommendations

Not applicable.

8. Contact officer

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9. Service Director responsible

Julie Muscroft, Service Director, Legal, Governance and Commissioning
Naz Parkar, Service Director, Homes and Neighbourhoods

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